

Privacy Policy

1. Definitions

The following words and phrases have the following meanings when used herein:

1. “**Personal Information**” has the meaning ascribed thereto in POPI;
2. “**POPI**” means the Protection of Personal Information Act, 4 of 2013;
3. “**Process**” in relation to Personal Information means to collect, organise, store, modify, retrieve, refer to, distribute, or erase, or otherwise, as defined in POPI;
4. “**Us**”, “**we**”, or “**our**” means Ilze Watt t/a Diritto Advisory;
5. “**Website**” means our website available at www.diritto.co.za;
6. “**You**” or the “**user**” means any person who accesses this Website for any purpose.

2. Overview of and amendments to policy

1. This privacy policy statement sets out our information gathering and dissemination practices in respect of the Website.
2. This privacy policy forms part of the terms and conditions of our Website. If you do not agree with this policy, then you may not use this Website and are required to cease doing so immediately.
3. We reserve the right to amend the terms and conditions of this policy at any time without notice. It is your duty to be aware of the current version of the policy. Continued use of the Website subsequent to any amendments having been effected constitutes your acceptance of the policy as amended.

3. Collection and Processing of Personal Information

1. When browsing the Website, we may collect Personal Information via the Website. The following principles are observed in the handling of that information:
 - I. we will only collect Personal Information for a purpose consistent with the purpose for which it is required. The specific purpose for which information is collected will be apparent from the context in which it is requested;
 - II. we will only Process Personal Information in a manner that is adequate, relevant and not excessive in the context of the purpose for which it is Processed;
 - III. Personal Information will only be Processed for a purpose compatible with that for which it was collected, unless you have consented to an alternative purpose in writing or we are permitted by POPI or in terms of national legislation of general application;
 - IV. we will not disclose any Personal Information relating to you to any third party, unless your prior written agreement is obtained to do so, or we are required to do so by law;
 - V. we will destroy or delete any Personal Information that is no longer needed by us for the purpose it was initially collected, or subsequently Processed;
 - VI. you may, at any time, access your Personal Information held by us, should the need arise. In this regard, you may send an email to ilze@diritto.co.za.
2. We may use Personal Information collected to compile profiles for statistical purposes, as permitted by POPI. No information contained in the profiles or statistics will be able to be linked to any specific user.
3. We will use your Personal Information to provide you with customer service and to communicate with you regarding products or services from us which might be of interest for you. If you do not wish to receive marketing information, you may at any time contact us in response to a marketing or similar email from us and all such emails will contain instructions as to how to unsubscribe from such emails.

4. Cookies

1. We automatically collect information and data using cookies (a cookie is a small file that is placed on your hard drive), to keep track of users' browsing habits. This allows us to track your use of this Website as well as your visits to other websites. Other websites may also use these cookies to track your browsing habits.
2. Cookies by themselves will not be used to personally identify users, but we may use them to compile de-identified statistics relating to use of services offered or to provide us with feedback on the performance of this Website.
3. The following classes of information may be collected in respect of users who have enabled cookies:
 - I. The browser software used;
 - II. IP address;
 - III. Date and time of activities while visiting the Website;
 - IV. URLs of internal pages visited; and
 - V. referring websites, search engines and the like.
4. If you do not wish cookies to be employed to customize your interaction with this Website, it is possible to alter the manner in which your browser handles cookies. Please note that, if this is done, certain services on this Website may not be available.

5. Security

We take reasonable technical and physical steps as required by applicable law to protect against unauthorised access to and disclosure of Personal Information. If there is any breach which compromises any of your Personal Information, which we are reasonably expected to be aware of, we will attempt to make you aware thereof.

6. External links to external websites

Whilst our website may contain external links for your convenience, we do not accept responsibility for the privacy practices of any third-party websites, and we recommend that you review the privacy policy of any website you visit before using it further.

**This document was last updated on 25 January 2024.*